

RESOLUTION NO. 2000

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND
REPEALING RESOLUTION NO. 1023 AND ADOPTING RULES TO TEMPORARILY CLOSE
STREETS AND HIGHWAYS WHEN REQUIRED FOR PUBLIC SAFETY AND
CONVENIENCE**

WHEREAS, the installation and maintenance of utilities located within City streets and highways and corresponding rights-of-ways require temporary closure to ensure public safety and convenience; and

WHEREAS, the repair, reconstruction, maintenance or modification of City streets and highways require temporary closure to ensure public safety and convenience; and

WHEREAS, community events require temporary closure to ensure public safety and convenience; and

WHEREAS, natural or technological disaster events may require temporary closure to ensure public safety and convenience; and

WHEREAS, this Resolution shall supersede and replace Resolution 1023, approved on October 27, 2003, in its entirety; and

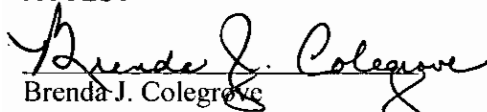
WHEREAS, Section 10.04.010 paragraph A of the City Code states: "The mayor shall have power, by rules adopted by him, with the approval of the council, to: ...8. Temporarily close any street or highway or portion of same or restrict the use thereof when required by public safety and convenience;"

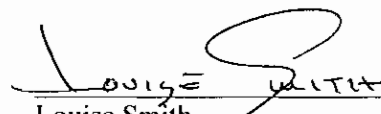
WHEREAS, Section 10.04.010 paragraph B of the City Code states: "Rules adopted in pursuance of this section shall be effective upon the erection of signs by, or authorized by, the mayor, sufficient in number to apprise the ordinarily observant person of the existence of the regulation upon the street or highway or in the district affected."

NOW THEREFORE BE IT RESOLVED that the Salisbury City Council approves rules on the attached enclosure in accordance with Section 10.04.010 paragraph A and B.

THE ABOVE RESOLUTION, was introduced and duly passed at a meeting of the Council of the City of Salisbury Maryland held on this 22nd day of November, 2010 and is to become effective immediately upon adoption.


ATTEST


Brenda J. Colegrove
CITY CLERK


Louise Smith
PRESIDENT, City Council

APPROVED BY ME THIS

23rd day of November, 2010


James Irton, Jr.
MAYOR, City of Salisbury

City of Salisbury



MARYLAND

Salisbury



2010

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PUBLIC WORKS
TERESA GARDNER, P.E.
DIRECTOR

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

November 15, 2010

MEMORANDUM

TO: Teresa Gardner
FROM: Dallas Baker
SUBJECT: Revised Resolution 1023
CC: Dale Pusey
Frank Ennis
File

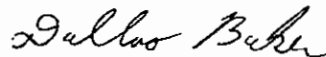
Attached please find a draft copy of a resolution: 1) repealing Resolution 1023 which governs the approval of temporary traffic control plans (TCPs) and; 2) adopting revisions to such rules. In its current form, Resolution 1023 requires that all TCPs over 10 days in duration go to the Mayor for approval and TCPs over 29 days go to the City Council for approval. Resolution 1023 was adopted to ensure that the Mayor's Office and City Council would be kept informed of the impact that the City's various construction projects were having on traffic patterns. However, the administrative procedure necessary to obtain executive and legislative approval can cause significant delays and adversely impact the timely completion of construction projects. The new resolution gives sole approval of TCPs to the Public Works Director while still maintaining the lines of communication between SPW and City leadership. The new resolution establishes criteria and time frames for notifying the Mayor and Council about traffic impacts (so they can be kept aware of active construction projects within City limits).

The new resolution also allows for the establishment of temporary "No Parking" zones along streets affected by the TCPs. Vehicles not in compliance with the temporary zones would be relocated to the nearest side street at the owner's expense. Temporary zones are critical to the timely completion of a project. As an example, on the Waverly Drive Storm Drain project, SPW ran into several problems when performing utility and repaving work on roads with on-street parking. The Contractor, Public Works and the Police could not locate vehicle owners to relocate their vehicles out of the path of construction, despite early and frequent notification. Significant time was lost trying to find owners and no City Department was willing or had the authority to have the vehicles towed out of the way. The new resolution allows for the relocation of vehicles to an adjacent street as a last resort.

Memo: Teresa Gardner
November 15, 2010
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In addition, the new resolution grants authority to the Public Works Director to install, remove and/or modify permanent and temporary traffic control signs, including but not limited to speed limit signs, when, in the opinion of the Director, such revisions are necessary to address public safety issues within City rights-of-ways with notification to the Mayor's Office and Police Department of any changes.

Please let me know if there are any questions.

A handwritten signature in cursive script that reads "Dallas Baker".

Dallas Baker, P.E.
Project Engineer

Title: Street Closure Rules to Supplement the City of Salisbury Municipal Code

1. Purpose. To provide rules on street and highway temporary closures as specified in Section 10.04.010 paragraph A-8 of the Municipal Code of the City of Salisbury.

2. Overview. There are various types of temporary road and highway closures typically conducted within the City. They include but are not necessarily limited to:

a. Emergency Response. Police, fire and natural or technological disaster events will cause street closures lasting from hours to many days

b. Community Events. The City closes streets for community and athletic events on a regular basis. The closure period ranges from an hour for an athletic event to several days such as the Salisbury Festival.

c. Contractor Installing, Repairing or Maintaining Infrastructure. There are numerous contractors and utility companies that perform work within the street right-of-way that cause road closures that last one to more than sixty days.

d. City Public Works Maintenance and Repair Work. Five Public Works organizations routinely close streets to perform maintenance repair or installation of infrastructure. These are the Water and Sewer Division, Street Division, Parks Division, Traffic Division and the Engineering Division.

3. City Council Delegated Authorities with the Approval of the Mayor

a. The Director of Public Works, Chief of Police and Fire Chief are each authorized to close streets when required for public safety and convenience.

b. The Director of Public Works shall be authorized to approve temporary traffic control plans (TCPs).

c. The Director of Public Works, Police Chief and Fire Chief shall be allowed to establish no parking zones along any street affected by the temporary TCPs. The Public Works Department, Police Department and Fire Department or their representatives shall be authorized to have any vehicles parked in the no parking zones towed out of the zone to the nearest adjacent street where legal parking is available, outside of the limits of project disturbance, for safety and operational reasons, at the owner's expense. Reasonable advanced notification shall be provided including placement of advanced notices on non-compliant vehicles, placement of notices on all homes adjacent to the work area and running public service announcement through Traffax (and Salisbury University as applicable) at least 72 hours prior to beginning work. All vehicle towing shall be approved by the Director of Public Works, Chief of Police or Fire Chief prior to initiating any towing.

d. The Director of Public Works shall have the authority to install, remove and/or modify traffic control signs, including but not limited to speed limit signs, when, in the opinion of the Director, such revisions are necessary to address public safety issues within City rights-of-ways. The Director shall notify the Mayor's Office and Police Chief of any revisions.

4. Communications. Each Department Head shall be responsible for notifying the Mayor's Office of any planned temporary road closures, detours and/or traffic pattern alterations that will affect vehicular or pedestrian traffic for projects originating within their respective departments if the project is: 1) greater than three calendar days in duration for residential or minor collector streets and; 2) greater than 8 hours for any major collector or arterial streets. Notifications shall be given a minimum of 2 weeks prior to the start of any planned work and as soon as practicable for any emergency work. The notifications shall include the location, reason and anticipated duration of all work associated with the temporary TCPs. The Mayor's Office shall forward any notifications to the City Council.

5. Approval Reference. City Council approved these rules under Resolution No. 2000 at the City Council meeting on November 22, 2010.