

RESOLUTION NO. 1793

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND ENDORSING THE FILING BY URBAN SALISBURY OF A LETTER OF INTENT AND A JOINT APPLICATION WITH THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD) FOR A COMMUNITY LEGACY GRANT TO PREPARE DETAILED ARCHITECTURAL AND ENGINEERING DRAWINGS FOR THE DOWNTOWN MASTER PLAN PREPARED BY URBAN SALISBURY IN 2009

WHEREAS, Urban Salisbury has prepared a concept Master Plan for the redevelopment of Main Street and a portion of N. Division Street, which was presented to the City Council at the June 1, 2009 work session; and

WHEREAS, the City Council supports this concept plan; and

WHEREAS, the City Council believes that the implementation of this plan would bring new development to downtown helping to revitalize this area, which is at the core of our community; and

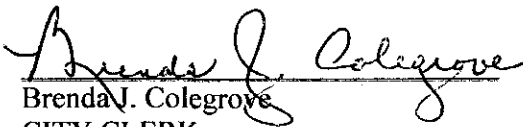
WHEREAS, Urban Salisbury is interested in applying for a Community Legacy grant to help fund the preparation of detailed architectural and engineering drawings as the first step in the implementation of this plan; and

WHEREAS, the application process requires that a Letter of Intent be filed with DHCD prior to the filing of the application for these funds.

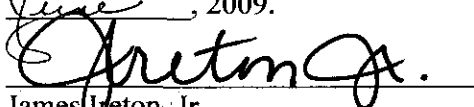
NOW, THEREFORE, BE IT RESOLVED that the Salisbury City Council endorses the filing of a Letter of Intent by Urban Salisbury and a joint application with the Department of Housing and Community Development for a Community Legacy grant to prepare detailed architectural and engineering drawings for the Downtown Master Plan prepared by Urban Salisbury in 2009.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on the 8th day of June, 2009 and is to become effective immediately upon adoption.

ATTEST:


Brenda J. Colegrove
CITY CLERK


Louise Smith
PRESIDENT, City Council

APPROVED by me this 10th day of
June, 2009.

James Jeton, Jr.
MAYOR, City of Salisbury



June 2, 2009

John Pick, City Administrator
City of Salisbury
125 North Division Street
Salisbury, MD 21801

Re: Council Approval of Letter of Intent for Grant Application

Dear Mr. Pick,

As mentioned at yesterday's Council Work Session, Urban Salisbury requests Council's endorsement of a Letter of Intent and in late July, a joint Application for a grant in the amount of \$260,500 from the Community Legacy program of the Department of Housing and Community Development (DHCD). An overview of the Community Legacy program is attached.

A DHCD outline of a Letter of Intent is also enclosed. As noted in the overview the Letter of Intent must be submitted by June 15.

The grant will be used to prepare the detailed architectural and engineering drawings for the Downtown Master Plan. The \$260,500 fee for preparing the drawings was determined by professionals from Davis Bowen & Friedel, Architects, Engineers & Surveyors. Preparing the entire set of drawings at this time will enable the project to proceed smoothly and more cost effectively by avoiding the need to re-start and re-connect the drawings at each stage.

We truly appreciate Council's enthusiasm for the Master Plan. Hopefully, this grant will be the start of the revitalization of Downtown Salisbury.

Urban Salisbury will prepare the Letter of Intent and the Grant Application. Both must be signed by representatives of the City and Urban Salisbury. In the meantime, should you have any questions or suggestions, please do not hesitate to contact me.

Thank you for your assistance.

Yours truly,

A handwritten signature in black ink, appearing to read "Allan Hope", written over a horizontal line.

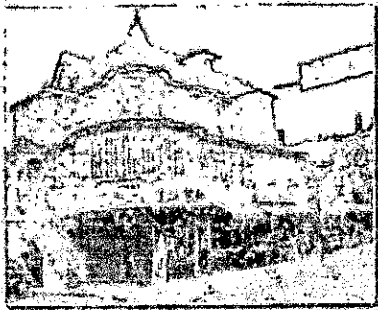
Allan Hope

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www.urbansalisbury.org

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COMMUNITY LEGACY (CL) provides funding for local economic development activities that stimulate reinvestment and strengthen neighborhoods throughout Maryland.

WHO CAN APPLY



Community Legacy funding has been the cornerstone of the Ocean City Development Corporation's efforts to revitalize the historic downtown by combining facade & streetscape improvements with strategic land acquisition.

ELIGIBLE PROJECTS

Community Legacy provides local governments and community development organizations with funding for essential projects aimed at strengthening communities through activities such as business retention and attraction, encouraging homeownership and commercial revitalization.

Funding, in the form of grants and loans, is available for projects located in **Priority Funding Areas** and is meant to compliment and supplement other State funding programs. As part of a competitive application process, communities are required to have and/or develop a comprehensive revitalization plan that specifically identifies projects meant to revitalize blighted areas.

WHO CAN APPLY

Once a community's comprehensive revitalization plan has been approved and designated a Community Legacy Area, the following entities may then apply for project funding:

- * Local governments
- * Community development organizations (for example: county councils, community development corporations, main street organizations, downtown partnerships)
- * Groups of local governments sharing a common purpose or goal

ELIGIBLE PROJECTS

Projects should capitalize on the strengths of a community and be part of a larger strategy to revitalize a declining area. Projects/activities typically include, but are not limited to:

- * Mixed-use development consisting of residential, commercial and/or open space
- * Business retention, expansion and attraction initiatives
- * Streetscape improvements
- * Increasing homeownership and home rehabilitation among residents
- * Residential and commercial facade improvement programs
- * Real estate acquisition, including land banking, and strategic demolition
- * Establishing funds to provide loan guarantees and credit enhancement to leverage other public or private financing

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APPLICATION

Attention! The FY 2010 Community Legacy Application Round is now open!

In FY 2010, the Community Legacy (CL) Program has \$4.2 million in Capital funds and \$250,000 in Operating. All prospective applicants for 2010 funds from the Community Legacy Program must submit a Letter Of Intent (LOI) for all prospective projects prior to submitting a formal application. The submission and review of the LOI enables a prospective applicant to vet their project ideas with a CL project manager, who can then identify opportunities to enhance elements of the proposed project for an increased chance of success in the competitive award process. Your CL Project Manager may request additional information after submission of your LOI. Expression of interest in a project or proposal should not be construed as an indication of forthcoming award approval.

The LOI must be emailed to Kevin Baynes, Director of Community Programs, at baynes@mdhousing.org by close of business June 15, 2009. If you have any questions, please feel free to contact Kevin Baynes at 410-209-5823.

The sample application will be available Adobe PDF format on June 1, 2009 to enable you to begin formulating the responses to the questions. If you have not done so last year, there is a mandatory electronic submission of your Community Legacy Plan as well. This can be achieved by completing the questions located in the Planning Guide of the sample application. The mandatory on-line version will be available in the beginning of July to submit your responses. This schedule will provide applicants a month to submit the LOI, and after a couple weeks of feedback, a month to submit the on-line application with the deadline of July 29, 2009.

Training is mandatory for those applicants that have never received Community Legacy funding. If you have never received funding, please attend the one of the training sessions that will be scheduled in early July. If you currently have a Community Legacy Area, please attend as a refresher session to hear about updates to the application and program.



The City of Cumberland has consistently utilized Community Legacy funds to create a dynamic and thriving central downtown business district.

**COMMUNITY LEGACY PROGRAM
LETTER OF INTENT**

1. **Prospective Applicant:**

2. **Community Legacy Area:**

3. **Contact Name:**

Contact Title:

Address:

Phone:

Email:

4. **Proposed Project Title:**

5. **Requested Amount/Estimated Total Project Cost:**

6. **Type of Project: (Check One)**

Residential Commercial Recreational Infrastructure Other

7. **Description of Project:** Briefly describe the basic elements of the project. How will it be developed and/or operate, expected impact, and other similar factors? Identify organizations that are expected to be important partners. Specify the role(s) each partner will play. How is the proposed project related to the goals of the area's Community Legacy Plan?

8. **Proposed Timeline:** Identify the steps necessary to perform the project. In the future, the CL Award agreements are for a 2 year time frame. Will the proposed project be ready to proceed December 31, 2009 and will the grantee expend 1/2 the award amount after the first year?

9. **Estimated Total Projects Costs:** Please complete the attached budget. Also describe the uses and sources in the budget summarizing the anticipated costs of the major components of the project. List anticipated contributions, both in-kind and monetary, of all feasible funding sources identified for the project and what funds are committed and what funds have or have not been requested.

CL 2010 USES AND SOURCES BUDGET							
USES of Funds by Activity	CAPITAL	OPERATING	Applicants Contribution	Name of Other Sources	Amount	Total by Activity	Committed or Requested
Studies							
New Construction							
Rehabilitation							
Project Admin							
Other:							
Other:							
Other:							
Totals							