

INTER

OFFICE

MEMO

Office of the Mayor

To: City Council
From: John R. Pick 
Subject: Transfer of Funds for Legal Services
Date: May 3, 2005

Attached, for your consideration, is a resolution transferring \$22,000 from the City's Contingency to the Legal Department to cover expected additional bills for legal services for this year. The original budget for the City Attorney was \$200,000 for FY 05. Through February, however, the City had expended \$146,336. If we continue incurring costs at this rate, our Legal Budget will be over-expended by almost \$20,000 for the year. To avoid this situation, I am proposing that the Council transfer \$22,000 from the City's Contingency to the Legal Department budget. The additional \$2,000 over the estimated shortfall is requested simply to provide a small cushion in the event that actual expenses exceed our estimate.

If you have any questions, please let me know.

cc: Mayor Tilghman
John Cawley
Brenda Colegrove

RESOLUTION NO. 1243

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY TRANSFERRING FUNDS FROM THE CITY'S CONTINGENCY TO PROVIDE ADDITIONAL FUNDS FOR LEGAL SERVICES

WHEREAS, the City has experienced higher than expected legal fees due to the number of issues and legal questions coming before it; and

WHEREAS, the City is anticipating that its budget for legal services will be over expended before the end of the year if present trends continue; and

WHEREAS, the City Council finds it necessary to appropriate additional funds to the Legal Department budget to ensure that sufficient funds are available for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the following transfer of funds from the City's Contingency:

- 1) Decrease account #90500-559500 (City's Contingency) by \$ 22,000; and
- 2) Increase account #17000-513301 (City Attorney) by \$ 22,000.

THE ABOVE RESOLUTION was introduced and read and passed at a regular meeting of the Salisbury City Council held on the 9th day of May, 2005, and is to become effective immediately upon adoption.

ATTEST:

Brenda J. Colegrove
City Clerk

Michael P. Dunn, President
Salisbury City Council

APPROVED BY ME THIS:
_____ day of _____, 2005

Barrie P. Tilghman, Mayor