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December 14, 2004

Memorandum for City Administrator

Subject: Establishment of Comprehensive Connection Charge Rates.

I request the City Council review and approve the attached resolution establishing the initial Comprehensive Connection Charge rates in accordance with Section 13.02.050 of the City Code that will be approved with the passage of Ordinance 1918.

Justification.

- The Capacity Unit Fee is based on the City staff's development of the 10-year Water and Sewer Capital Improvement Plan (CIP). The staff recommends the unit fee of \$ 4,800 per Equivalent Dwelling Unit (EDU) as an interim fee until the Council reviews and approves the 10-year CIP, which is anticipated to occur in the January and February 2005 time frame. At that time, the staff will prepare a follow-on Comprehensive Connection Charge resolution to adjust the Capacity Unit Fee accordingly.
- The proposed Sewer-Connection and Water-Tap/Meter Fee is based on the Department's current fee schedule.
- The Central System Line Unit Fee is based on the current average of \$ 50 per foot to install an 8-inch water main and \$ 60 per foot to install an 8-inch sewer main. To determine the unit fee, the water and sewer per foot costs are combined. This total is then halved because there are two separate properties being served, one on each side of the water and sewer mains. The resulting unit fee is therefore \$ 55 per foot.

Unless you or the Mayor, have further questions, please forward this memorandum to the City Council. For any additional questions you may have, I can be reached at (410) 548-3170 or by e-mail at jjacobs@ci.salisbury.md.us.

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DIRECTOR

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Sincerely,

John F. Jacobs III, P.E.
Director of Public Works

RESOLUTION NO. 1176

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SALISBURY, MARYLAND ESTABLISHING THE
COMPREHENSIVE CONNECTION CHARGES IN
ACCORDANCE WITH CHAPTER 13.02 OF THE CITY CODE

WHEREAS, the City established the Comprehensive Connection Charges in Chapter 13.02 of the City Code by passage of Ordinance 1918 on December 20, 2004;

WHEREAS, Chapter 13.02.050 requires the Director of Public Works and the Director of Finance to provide the City Council an annual recommendation of the proposed charges no later than September 30th of each year;

WHEREAS, the passage of Ordinance 1918 was after September 30th resulting in no staff recommendation of the Comprehensive Connection Charges; and

WHEREAS, to properly implement the Comprehensive Connection Charges, the City Council needs to establish the respective fees specified in Chapter 13.02.050;

NOW, THEREFORE, BE IT RESOLVED that the Salisbury City Council approves the attached fee structure in accordance with Chapter 13.02.050 of the City Code.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on _____, 2004, and is to become effective immediately upon adoption.

ATTEST:

Brenda J. Colegrove
CITY CLERK

Michael P. Dunn
COUNCIL PRESIDENT

APPROVED this _____ day of _____, 2004.

Barrie P. Tilghman
MAYOR

**The City of Salisbury, Maryland, Water and Sewer
Comprehensive Connection Charges**

Purpose. The following fees of the Comprehensive Connection Charge are set on an annual basis by the City Council in accordance with § 13.02.050 of the City Code.

Effective Date. This Fee Schedule is effective on December 20, 2004 and was approved by the City Council with Resolution # ____.

1. Capacity Unit Fee. The Capacity Unit Fee is \$ 4,800 per Equivalent Dwelling Unit (EDU) (Reference: § 13.02.070.B).

2. Sewer-Connection and Water-Tap/Meter Fee (Reference: § 13.02.070.E).

a. Water Tapping Fees.

	<u>In-City</u>	<u>Out-Of-City</u>
3/4" Water Service Connection	\$ 1,190	\$ 1,500
1" Water Service Connection	\$ 1,320	\$ 1,640
1-1/2" Service Connection		
Disc	\$ 2,630	\$ 3,290
Tru Flo	\$ 4,700	\$ 5,750
2" Water Service Connection		
Disc	\$ 2,940	\$ 3,750
Tru Flo	\$ 5,000	\$ 6,250

b. Water Meter Setting Fees.

	<u>In-City</u>	<u>Out-Of-City</u>
3/4" Meter Setting Only	\$ 94	\$ 120
1" Meter Setting Only	\$ 207	\$ 260
1-1/2" Meter Setting Only		
Disc	\$ 660	\$ 820
Tru Flo	\$ 1,560	\$ 1,950
2" Meter Setting Only		
Disc	\$ 790	\$ 975
Tru Flo	\$ 1,400	\$ 1,775

c. Sanitary Sewer Fees.

	<u>In-City</u>	<u>Out-Of-City</u>
6" Sanitary Sewer Connection	\$ 1,850	\$ 2,300
8" Sanitary Sewer Connection	\$ 2,100	\$ 2,625
6" or 8" Loc/Dwg Fee	\$ 38	\$ 50

d. Additional Considerations.

- (1) Water taps, which require service line sizes larger than the meter size, will be subject to an additional charge for materials, labor and equipment.
 - (2) Water taps larger than 2" or combination fire service and domestic service taps shall be charged in accordance with the actual cost of providing the tap.
 - (3) A sewer tap for a pump station discharge force main into an existing gravity sewer main shall be charged in accordance with the actual cost of providing the tap.
 - (4) A sewer tap for a pump station discharge force main into an existing force main shall be charged in accordance with the actual cost of providing the tap.
 - (5) Typical single family residential water service lines are 3/4" or 1" in diameter. Typical business and multi-family residential water service lines are 1-1/2" or 2" in diameter.
 - (6) Combination fire and domestic metered water services shall be metered using a fire protectus meter unless waived by the Department.
- 3. Central System Line Unit Fee.** The Central System Line Unit Fee is \$ 55 per foot. (References: § 13.02.050.A.3.c and § 13.02.080).
- 4. Administrative Fee.** The Administrative Fee is one-tenth of one percent of the total project cost (Reference: § 13.02.050.B.1).
- 5. Residential 5-year Payment Plan.** The interest rate for individual-lot/single family residential property owners using the five-year payment plan for the Comprehensive Connection Charges is 5% (Reference: § 13.02.070.A.9).